

**WILLOW BROOK METROPOLITAN DISTRICT
REGULAR MEETING AGENDA**

<u>Board of Directors</u>	<u>Office:</u>	<u>Term Expiration</u>
Randy Lewis	President	May 2020
EJ Olbright	Vice President	May 2020
Mat Sherwood	Vice President	May 2022
Michael Good	Secretary	May 2022 (running a 2-year in 2020)
Steve Johnson	Treasurer	May 2020

PLEASE NOTE DATE AND TIME

DATE: Friday, March 20, 2020

TIME: 3:30 PM

PLACE: AUDIO MEETING ONLY

Join Zoom Meeting from your computer at:
<https://zoom.us/j/2715275247>

OR

Dial one of the numbers below if participating by phone:

+1 408 638 0968 US

+1 646 876 9923 US

+1 669 900 6833 US

Meeting ID: 271 527 5247

FOR THOSE CALLING IN, PLEASE MUTE YOUR PHONES

Formal actions may be taken on one or more of the following items on the agenda.

- I. ADMINISTRATIVE MATTERS:
 - A. Call to Order
 - B. Present Disclosures of Potential Conflicts of Interest
 - C. Solicit Public Comment
 - D. Approval of Agenda
 - E. Review and Approve Minutes of the January 17, 2020 Meeting (enclosure)

- II. CAPITAL PROJECTS:
 - A. 2020 Paving Project
 - Discussion Regarding Financing Option – Inbank (enclosure)
 - Review and Consider Approval of Contract with Columbine Hills Concrete, Inc. (enclosure)
 - Review Draft Letter to Ruby Ranch/Topaz Homeowners (enclosure)
 - B. Discussion Regarding Interconnect
 - Review Project Estimate (enclosure)
 - Review Estimate for Controls on Tanks/Pumps
 - Update re SRF Loan Funding (verbal Sue)

- C. Discussion Regarding Gate Replacement and Funding
 - Discuss Gate Design and Location/Proposal from BHH Partners (enclosure) (ARC approval required)
 - Request to Authorize Director Olbright and Mark Nadeau to Negotiate with Town
- D. Update – Reserve Study
- E. Consider Approval of New Roof on Gate House - \$11,000 (ARC approval required)
- F. Consider Paving of Gate House Parking Lot (ARC approval required)
- G. Consider Approval of Radio Install at Ruby Tank (enclosure)
- H. Consider Approval of Fire Hydrant Bid and Contract (enclosures)

III. OPERATIONS:

- A. Discussion Regarding Gate House Temperature
- B. Discussion Regarding Transition of Water Operations and Road Maintenance
- C. Update on Rocky Mountain Youth Corps
- D. Ratify Approval of Haying/Irrigation Contract (enclosure)
- E. Ratify Director Olbright's Resignation from Stable Committee
- F. Barn Alarm System
 - Repair Alarm System - \$1,200.00
 - Jon Rovick to build a box around alarm system - \$500.00

VI. FINANCIAL/ADMINISTRATIVE ITEMS:

- Consider Approval and Ratification of Claims (enclosure)
 - Ratify \$100.00 to join DARCA (Ditch and Reservoir Company Alliance); \$100 for event in Grand Junction – Rebekah to attend
 - Ratify \$200.00 to Jon Rovick to shovel snow off of Gate House roof
- A. Review Financial Statements for the Period Ending February 29, 2020 and Cash Position Dated March 16, 2020 (enclosures)

V. OPERATOR'S ITEMS:

- A. Water System Reports (enclosures)

VI. OTHER BUSINESS:

VII. ADJOURNMENT:

The next regular meeting will be held on May 15, 2020 at The Gate House at 3:30 p.m.